



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – October 26, 2010

**Office of Internal Audit & Investigations, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102**

CICS MEMBERS PRESENT:

John Carey
Ellen Driber-Hassall
Joseph Conte

STAFF PRESENT:

Carmen L. Kavelman, Director, OIAI
Laura Mason, Director, Council Services
Vicky M. DeHerrera, OIAI Assistant

CICS MEMBERS ABSENT:

Richard Heath
Rodney L. Williamson

CALL TO ORDER:

The meeting was called to order at 8:06 a.m. on Tuesday, October 26, 2010 with three Commission Members present.

The Commission unanimously approved the minutes of October 13, 2010. A copy of the approved minutes of the joint meeting with the Accountability in Government Oversight Committee dated September 17, 2010 was provided to the CISC members.

Chairperson John Carey was interviewed by KOAT-TV regarding the CISC. He gave a brief background statement of the CISC:

- Who is the CISC
- The Mission of the CISC
- The Change to the Charter
- Looking at data from different cities
- Getting Information from Councilors
- Timeline

Carmen advised the Commission the interview aired on Friday, October 22, 2010 @ 10:00 p.m.

Carmen Kavelman introduced Laura Mason the Director of the Council Services Department. Laura gave a detailed statement on the role of the City Councilors. The web site to research any information on Councilors is – www.cabq.gov/council. Laura invited the CISC to go to the Council Office and meet with the Councilors.

Laura Mason left the meeting at this time.

ACTION ITEMS:

- Laura will encourage the Councilors to turn in their questionnaires before November 1, 2010
- Chairperson John Carey will send out an email to the Mayor/CAO and Councilors to invite them to the next CISC meeting – November 18, 2010 - 8:00 a.m. to 11:00 a.m.
- There will be one more opportunity for the Mayor or Councilors to meet with the CISC on December 9, 2010, if they cannot make the meeting on November 18, 2010.
- The Chairperson will contact Laura Mason to get more information
- Carmen will change the location of the next meeting to accommodate the larger attendance anticipated.

The Commission requested to add the following cities to the survey:

- Santa Fe
- Las Cruces
- San Antonio, Texas
- Sacramento, California
- Austin, Texas
- Salt Lake City, Utah
- Kansas City

The Commission requested Carmen to gather more detailed information on benefits from different cities to prepare the final report

- Separate the spreadsheets for the Mayor and Councilors
- Add a category to indicate if Mayor and Councilors are Part-Time or Full-Time
- Benefit Package: last pay raise or cost of living raise – how much of a percentage.
(Include life insurance or medical)
- Car Allowance
- Mileage reimbursements
- Part-Time or Full-Time
- What their job duties are
- How many hours do they spend
- Do City Councilors or the Mayor receive bonuses
- Include comprehensive footnote on how this information was gathered like:
The Commission Members and its staff reviewed national databases, websites
We need to be very transparent and ensure the information is current

OTHER BUSINESS:

Carmen included the following information in the packets for the Commission:

- Survey of different cities
- City of Albuquerque City Charter – Articles IV-Council & V-Mayor
- Council Committee Appointments
- Mayor Berry Bio
- Questionnaire sent to the Mayor
- Questionnaire sent to City Councilors

Next Scheduled CISC Meetings:

- Thursday – November 18, 2010 – 8:00 a.m. to 11:00 a.m.
- Thursday - December 9, 2010 – 8:00 a.m. to 11:00 a.m.
- Thursday - January 13, 2011 – 8:00 a.m. to 11:00 a.m.
- Thursday - January 27, 2011 – 8:00 .a.m. to 11:00 a.m.

ADJOURNMENT

Chairperson Carey adjourned the meeting at 9:50 a.m.

READ AND APPROVED:

**John Carey, Chairperson
Citizens' Independent Salary Commission**